



## Senior Executive, Process Improvement & Risk Management

Employment Type: Permanent

**We're hiring! Join MEASAT to support national digital progress and take on challenges in a dynamic, fast-paced environment.**

### Job Description:

- Identify, plan and implement key initiatives or projects processes to improve quality, reduce costs, increase productivity and improve cycle time
- Manage process or project and analyze problems / issues of diverse scope and determines solutions
- Manage programs that include formulating strategies and administering policies, processes, and resources, functions with certain autonomy
- Assist in identifying and mitigating key operational risks to the business and ensuring that the organization is adequately prepared to meet such risks
- Support in generating reports for management, preparing presentation materials, and minutes of meetings as and when required
- Perform other risk management assignments (Enterprise Risk Management, Business Continuity Management; Information Security Management; Occupational Health & Safety)

### Candidate Requirements:

- Candidate must possess at least a degree or related professional qualification
- At least 2 to 3 years of working experience
- Proven experience in process improvement, leading and / or facilitating projects with a record of successful implementation
- Experience using process improvement or project management methodologies and application e.g. Microsoft Office (Words, Excel, Powerpoint)
- An ambitious self-starter, self-motivated and able to work independently
- Good analytical skills and able to present analysis, reporting in a rationale and well-thought manner
- Good communication skills with strong command of verbal and written English



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