

Assistant Manager - Legal

SCOPE OF RESPONSIBILITIES

- Drafting and reviewing of all agreements, documents, letters, memorandum including representing the company in contract negotiations with third parties
- Conducting legal research
- Providing sound legal opinions and advice to the company
- Liaising and coordinating with company's external legal counsel
- Contract management
- Supporting other team members within the department or the company
- Other related legal matters

REQUIREMENTS (Education, Experience, Skills, Attributes / Behaviors, Others)

- Graduated with a Degree holder in Law, or a combination of law with other disciplines from a recognized university
- Possess excellent command of verbal and written English
- Excellent legal drafting / writing and analytical skills
- Called to the Bar for at least 5 years, either in Malaysia or parallel Bars
- Practiced in an established legal firm; or attached to a Legal Department of an organization for at least 5 years
- Knowledge and experience in the telecommunications industry; Communications and Multimedia Act (CMA) and its Regulations would be an advantage; good understanding and working knowledge of company laws
- Experience and knowledge in banking and financing matters
- Willingness to embrace new skills in the specialized satellite industry
- Ability to work independently and as well as a team
- Mature person, possessing good negotiations and interpersonal skills